

**HAGERSTOWN COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

*Work Session
March 19, 2024*

A work session of the Board of Trustees of Hagerstown Community College was held on Tuesday, March 19, 2024, in the Career Programs Building Room 211 and 213 beginning at 12:30 pm. In attendance:

Board Members

Austin Abraham
Carolyn Brooks
James S. Klauber, Secretary / President
Paula Lampton, Vice Chair
Thomas Newcomer
L. William Proctor, Jr., Chair
Gregory Snook
John Williamson

HCC Affiliates

Jamie Cannon - Labor Relations
Jennifer Childs – Executive Director, Human Resources & Campus Safety
Christine Ohl-Gigliotti - Dean, Student Services
Rebecca Shives – Recording Secretary
Heike Soeffker-Culicerto - Vice President, Administration and Finance

Call to Order

Chair Proctor presided and convened the work session at 12:27 pm.

Policies for Review

Policy 3023 – The Papercut Program

Vice President Soeffker-Culicerto shared no changes except striking the last sentence which contains a date. There was discussion of changing the name of the policy in order to not tie it to the company used.

Policy 4070 – Student Government Association Constitution

Dean Ohl-Gigliotti presented revisions of the SGA constitution that the SGA worked on. Dr. Klauber wanted to highlight Rebecca Bergeron (Vice President of SGA) who worked very hard on this. There was discussion on separating the constitution and bylaws. This will be taken back to the committee to remove the bylaws and will be brought back in April Work Session.

Policy 6021 – Food Service and Campus Store Pricing Policy

Vice President Soeffker-Culicerto shared the policy and recommended no changes. There was a question about e-textbooks. The Trustees suggested removing the last sentence in this policy.

Policy 6022 – Veterans and Campus Store Purchases Policy

Vice President Soeffker-Culicerto shared the policy and recommended no changes.

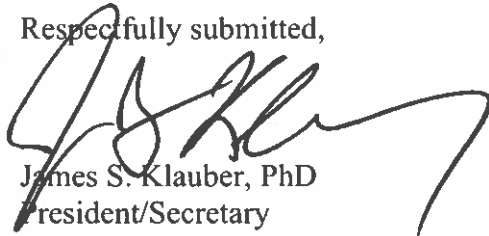
Policy 8069 – Commercial Solicitation Policy

Vice President Soeffker-Culicerto and Ms. Cannon shared revisions including wording on insurances and added language. The Trustees had questions regarding rentals and student events. Ms. Cannon answered these questions and will add revisions pertaining to statutes.

Adjournment

There being no further business or discussion, the work session was adjourned at 12:54 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. S. Klauber', written over the typed name and title.

James S. Klauber, PhD
President/Secretary